



MEMORANDUM

TO: County Commissioners, Chairman, Sole Commissioners, CEOs, Mayors, Clerks, Managers, Administrators

DATE: March 13, 2019

FROM: Harry Lange, President

SUBJECT: **Call for ACCG Board of Managers Nominations for 2nd and 11th District Representative Positions and Notice of 2019 Nominating Committee Meetings**

Pursuant to Article V of the ACCG By-Laws, this memorandum is to provide proper notice regarding the actions of the 2019 Nominating Committee. The following Board of Managers members are serving as the 2019 Nominating Committee:

Charlotte Nash, Gwinnett County Chairman– Nominating Committee Chairman
Ben Hayward, Mitchell County Chairman
Kevin Little, Walton County Chairman
Tom McMichael, Houston County Commissioner
Lamar Paris, Union County Sole Commissioner

Regarding the 2019-2020 vacancies on the Board of Managers, Article V Section 7 of the ACCG By-Laws states that board members are elected for a term of one year and District, At-Large and Consolidated Government representatives are eligible for re-election for no more than five consecutive terms. The By-Laws further state that the NACo representatives are eligible for re-election for no more than seven consecutive terms. Any member of a county governing body may offer a nominee from their District for consideration as a District, At-Large, Consolidated Government, or NACo board position on the Board of Managers.

Based on the Nominating Committee's initial meeting and deliberation, the Committee is seeking nominations for the following two (2) positions on the Board of Managers:

- **District 2 Representative**
- **District 11 Representative**

According to Nomination Procedures for Officers and Members of the Board Members adopted by the Board of Managers, individuals nominated to serve on the Board must demonstrate the following qualifications:

- strong leadership skills
- active participation in community activities
- active participation in Association activities generally
- active participation in ACCG training
- active participation in one or more of ACCG's seven standing policy committees

In order to evaluate these qualifications, nominees should submit a letter of interest, bio and photo and complete the nomination questionnaire no later than **Friday, March 29, 2019 at 5:00 p.m.**

This information should be directed to ACCG Nominating Committee Chairman Charlotte Nash. To submit your information, please follow these steps:

1. **Go to http://www.accg.org/board_nominee.php to set up your profile and answer the questionnaire.**

You are encouraged to review the questionnaire attached to this email prior to clicking on the link so that you have all of the information requested readily available. Your county clerk should be able to assist you with pulling the information from the ACCG database.

2. **Complete the questionnaire.**

3. **Upload the following documents:**

- Letter of Interest (PDF)
- Bio (PDF)
- Photo (JPG)
- Any Additional Documentation (PDF)

After you submit the questionnaire, you should receive an email confirmation that will provide you with a password to review and/or edit your information up until the deadline. If you do not receive the email confirmation, please contact Beth Brown (see contact information below).

All nominations received by the deadline will be presented to the Nominating Committee for their review and consideration. The Nominating Committee will meet on Friday, April 12, 2019 to review the submitted nominations and formulate the draft slate of qualified nominees to serve as officers and on the Board of Managers for the 2019-2020 term.

Additionally, the Nominating Committee will meet to finalize the slate of nominees on Friday, April 26, 2019 immediately following the Board of Managers meeting at the Annual Conference scheduled for the Savannah International Trade & Convention Center.

The ACCG membership will vote on the slate of candidates on Saturday, April 27, 2019 at 10:30 a.m. at the Business Session at the Annual Conference to be held in the Chatham Ballroom of the Savannah International Trade and Convention Center.

If you have any questions regarding the nomination process or the submission of your nomination, please contact ACCG Strategy, Innovation & Board Relations Director Beth Brown at 770-262-5092 or bbrown@accg.org.

Enclosures: [2019 Nominating Committee Timeline](#)
[ACCG District Map](#)
[ACCG Board of Managers Duties and Responsibilities](#)
[ACCG Board of Managers Nomination Questionnaire](#)