



## MEMORANDUM

**TO:** County Commissioners, Chairman, Sole Commissioners, CEOs, Mayors, Clerks, Managers, Administrators

**DATE:** March 6, 2020

**FROM:** Billy Pittard, President

**SUBJECT:** **Call for Nominations for the ACCG Board of Managers Open Positions for 2020-2021**

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ACCG is seeking nominations for several positions on the ACCG Board of Managers. The Board of Managers has general control and oversight of the property and business of ACCG.

The table below outlines the positions available, the counties from which these seats may be nominated and filled, the submission deadline and the group responsible for slating the position. Please note that in addition to the 1<sup>st</sup> and 6<sup>th</sup> District Representative positions, there are three At-Large Representative positions available. For the District Representative positions, both the commissioner making the nomination and the commissioner being nominated must be from a county within the District. A commissioner from any county within a District may nominate a commissioner from his or her District for the At-Large positions. Additionally, a commissioner may nominate himself or herself for an At-Large position or a District position (so long as the commissioner represents a county within the applicable district).

<b>BOM Position</b>	<b>Open to Individuals Serving In</b>	<b>May be Nominated by Commissioners Serving In</b>	<b>Submission Deadline</b>	<b>Slated By</b>
<b>1<sup>st</sup> District Representative</b>	Bartow, Catoosa, Chattooga, Dade, Fannin, Floyd, Gilmer, Gordon, Haralson, Murray, Paulding, Pickens, Polk, Walker, Whitfield	Bartow, Catoosa, Chattooga, Dade, Fannin, Floyd, Gilmer, Gordon, Haralson, Murray, Paulding, Pickens, Polk, Walker, Whitfield	March 23, 2020	ACCG Executive Committee serving as the Nominating Committee, chaired by President Billy Pittard
<b>6<sup>th</sup> District Representative</b>	Baldwin, Bibb, Crawford, Houston, Jones, Monroe, Peach, Pulaski, Putnam, Twiggs, Wilkinson	Baldwin, Bibb, Crawford, Houston, Jones, Monroe, Peach, Pulaski, Putnam, Twiggs, Wilkinson	March 27, 2020	ACCG Nominating Committee, chaired by Past President Harry Lange

<b>At-Large Representative (3 positions open)</b>	Any county	Any county located within the same ACCG District as the nominee	March 27, 2020	ACCG Nominating Committee, chaired by Past President Harry Lange
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### **Board Terms**

According to the ACCG By-Laws, Board members are elected for a term of one year. District, At-Large and Consolidated Government representatives are eligible for re-election for no more than five consecutive terms. Any member of a county governing body may offer a nominee from their District for consideration as a District, At-Large, Consolidated Government, or NACo Board position on the Board of Managers. Interested individuals also may nominate themselves.

### **Process, Deadlines and Slating**

There are varying deadlines and slating processes for these positions as a result of how the positions became open:

- For the 1<sup>st</sup> District Representative position, Polk County Chair Jennifer Hulsey submitted her resignation from her commission seat (and thus, the ACCG Board of Managers) to run for the Georgia State House District 16 seat. Pursuant to Article V, Section 5 of the ACCG By-Laws, this position is filled by the Executive Committee serving as the Nominating Committee. The Executive Committee includes: Billy Pittard (chair), Johnny Davis, Steve Taylor, Harry Lange, Henry Craig and Nancy Schulz.
- The 6<sup>th</sup> District and At-Large Representative positions are vacant as a result of the slating for Officer positions on the Board, as well as Board of Managers term limits. Pursuant to Article V, Section 2 of the ACCG By-Laws, the Nominating Committee appointed by ACCG President Billy Pittard slates these positions. This year's Nominating Committee includes: Harry Lange (chair), Ben Hayward, Kevin Little, Charlotte Nash, Tom McMichael and Lamar Paris.

### **Qualifications to Serve on the Board of Managers**

The Procedures for Officers and Members of the Board Members adopted by the ACCG Board of Managers require individuals nominated to serve on the Board to demonstrate the following qualifications:

- strong leadership skills
- active participation in community activities
- active participation in Association activities generally
- active participation in ACCG training
- active participation in one or more of ACCG's seven standing policy committees

### **How to Nominate Yourself or Another Commissioner**

To nominate yourself or another commissioner, please follow these steps:

1. Go to [http://www.accg.org/board\\_nominee.php](http://www.accg.org/board_nominee.php) to set up your profile and answer the questionnaire.

If you represent a county from the 1<sup>st</sup> District (or you are nominating a commissioner from a county in the 1<sup>st</sup> District), you may select 1<sup>st</sup> District Representative, At-Large Representative, or Both My District and At-Large Representative.

If you represent a county from the 6<sup>th</sup> District (or you are nominating a commissioner in the 6<sup>th</sup> District), you may select 6<sup>th</sup> District Representative, At-Large Representative, or Both My District and At-Large Representative.

Regardless of which county you serve, if you would like to nominate yourself or a commissioner from a county in the same District for an At-Large Representative, please select "At-Large Representative."

*You are encouraged to review the questionnaire attached to this email prior to clicking on the link so that you have all of the information requested readily available. Your county clerk should be able to assist you with pulling the information from the ACCG database.*

**2. Complete the questionnaire.**

**3. Upload the following documents:**

- Letter of Interest (PDF)
- Bio (PDF)
- Photo (JPG)
- Any Additional Documentation (PDF)

*After you submit the questionnaire, you should receive an email confirmation that will provide you with a password to review and/or edit your information up until the deadline. If you do not receive the email confirmation, please contact Beth Brown (see contact information below).*

**Selection and Notification**

There are varying selection and notification processes for these positions according to the process outlined in the ACCG Bylaws:

- For the 1<sup>st</sup> District Representative position, the Executive Committee will review all nominations received by the deadline on April 3, 2020. The Executive Committee will identify a candidate for this position for consideration by the ACCG Board of Managers at the meeting scheduled for April 24, 2020. Once approved by the ACCG Board of Managers, this individual will be slated as the nominee for the 2020-2021 ACCG Board of Managers to be voted upon by the full membership on April 25, 2020 during the business session at the ACCG Annual Conference.
- For the 6<sup>th</sup> District and At-Large Representative positions, the Nominating Committee will review all nominations received by the deadline on April 14, 2020. The Nominating Committee will slate these positions as part of the Report of the Nominating Committee to be voted upon by the full membership on April 25, 2020 during the business session at the ACCG Annual Conference.

If you have any questions regarding the nomination process or the submission of your information, please contact ACCG Strategy, Innovation & Board Relations Director Beth Brown at 770-262-5092 or [bbrown@accg.org](mailto:bbrown@accg.org).

Enclosures:     ACCG District Map  
                      ACCG Board of Managers Duties and Responsibilities  
                      ACCG Board of Managers Nomination Questionnaire