

## *ACCG – Group Self-Insurance Workers' Compensation Fund Employee Safety Grant Program*

### Purpose

The ACCG-GSIWCF Employee Safety Grant Program provides financial assistance to members for the purpose of reducing employees' injuries through additional training, equipment, or services. Examples of eligible requests include: fees for safety-related courses, personal protective equipment, body armor, fire department turnout gear or washers/dryers for gear, ergo equipment, and first aid equipment such as AEDs.

### Eligibility

**TO APPLY FOR THE ACCG-GSIWCF EMPLOYEE SAFETY GRANT, A MEMBER:**

- a) Must be an active member as of the time of the distribution.
- b) Must have earned the 2023 ACCG-GSIWCF Safety Discount.
- c) Must be current in payment of contributions to the ACCG-GSIWCF.

### Program Guidelines

The grant will reimburse members approved items according to this schedule:

<b>Estimated Premium for 2023</b>	<b>Grant Amount</b>
Premium over \$500,000	\$10,000
Premium between \$350,000 & \$500,000	\$8,500
Premium between \$250,000 & \$350,000	\$6,000
Premium between \$150,000 & \$250,000	\$4,000
Premium between \$75,000 & \$150,000	\$2,500
Premium between \$35,000 & \$75,000	\$1,250
Premium under \$35,000	\$500

Grant funds will be distributed on a first come, first approved basis until all eligible funds have been expended.

The purchase must be made prior to October 31, 2023.

# Requirements

1. County/Authority management must review their current Safety Action Plan to determine if the grant funds would help to meet their goals. If it is determined that grant funds may be better utilized elsewhere to reduce workers' compensation losses, that is acceptable.
2. You may be required to submit a documented mandatory use guideline or SOP signed by the office/department head AND either the chairperson/authority executive director or administrator/county manager for each safety equipment request. (This is generally required for equipment such as respirators, AEDs, trenching equipment, body armor, etc.)

# Procedures

- a) Complete the *Employee Safety Grant Application* and sign. Signing the application signifies agreement to comply with the Requirements of the grant program.
- b) Include a copy of the current Safety Action Plan.
- c) Include a list of items and their expected cost OR a copy of purchase orders, paid invoices or receipts if items have already been purchased. There is no guarantee all submitted items will be approved.
- d) Submit application and requested documentation to [accginsurance@accg.org](mailto:accginsurance@accg.org) between April 1, 2023 and July 31, 2023.

# Distribution of Grant Funds

- a) Once the application is submitted, wait to receive a confirmation of receipt, denial, or request for additional information. This process is expected to take up to 2 weeks.
- b) Each fully completed request will be processed in the order received.
- c) The request will be subject to approval by a committee made up of the Director of the Property & Casualty Programs, the Property & Casualty Programs Manager, and the Director of ACCG's risk control organization, LGRMS, with input from the appropriate LGRMS field representative. This is expected to take an additional 2 weeks.
- d) LGRMS will send the member an email indicating the items approved for the grant.
- e) If not provided with the submitted Application, the member will purchase the approved items and send the proof of purchase documentation before October 31, 2023.
- f) Grant funds are expected to be sent within 3 weeks upon final receipt of paid invoice.

For further assistance, LGRMS Director Dan Beck can be contacted at 678.686.6279; toll-free at 800.650.3120; or email [dbeck@lgrms.com](mailto:dbeck@lgrms.com).